

**BY-LAWS OF THE  
ASSOCIATION OF VIETNAMESE EDUCATORS  
IN SOUTHERN CALIFORNIA**

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**ARTICLE 1: NAME**

The name of this association is THE ASSOCIATION OF VIETNAMESE EDUCATORS IN SOUTHERN CALIFORNIA.

**ARTICLE 2: OFFICE**

The principal office for the operations of this association is located in the County of Orange, State of California.

**ARTICLE 3: PURPOSES**

The purposes for which this association is formed are:

- a) Promoting friendship and mutual assistance among non-communist Vietnamese educators living in Southern California.
- b) Serving as an educational and cultural association for Vietnamese living in the United States-- especially the youth-- through such means as awards, scholarships, and dissemination of information via newsletters and conferences.

**ARTICLE 4: MEMBERSHIP**

Section 1. Any Vietnamese educator-- who is in a teaching or non-teaching position on a part-time or full-time basis, at a public or private elementary, secondary school or at an institution of higher education-- may become a member of this association upon filling out an application form and paying his/her membership dues.

Section 2. Membership in this association shall consist of regular membership and, on a special occasion, honorary membership as proposed by the President and approved by the Executive Board.

Section 3. Regular members of this association shall have the following rights and obligations:

- a) Voting: All members shall have the right to be informed of all the activities of the association, and to vote at all the meetings of members.
- b) All members have the duty to respect and follow the organizing regulations of the association.

Section 4. Nominal membership dues shall be determined by the Executive Board.

Section 5.

- a) Any member, regular or otherwise, may terminate his/her membership at any time upon delivery to the Secretary of this association a written letter of resignation.
- b) The association, at its option, may terminate a membership for any infraction of the By-Laws or regulations of this association, or for any relationship with the communists as determined by the Executive Board.
- c) Membership shall be permanent for its holder in good standing or until terminated for a valid reason.

Section 6. There shall be an Annual Membership Meeting for members and friends of this association on the occasion of the Vietnamese New Year, the purpose of which is to decide on the agenda for the following year.

Section 7. A Special Membership Meeting may be convened by the Executive Board, the time and location of which shall be announced at least one month in advance.

**ARTICLE 5: THE EXECUTIVE BOARD**

Section 1. This association shall be governed by an Executive Board elected at the Membership Meeting and consists of the following officers:

- a) 1 President
- b) 2 Vice-Presidents
- c) 1 Secretary
- d) 1 Treasurer
- e) A number of committee chairpersons, which shall be determined by the Executive Board as warranted.

Section 2. Officers of the Executive Board shall be regular members in good standing and shall be elected for a two-year term.

The President of the Executive Board shall not serve more than two (2) consecutive terms.

**ARTICLE 6: DUTIES OF OFFICERS**

Section 1. Duties of the President:

The President shall be the Chief Executive of the association. After consultations with the other officers of the Executive Board, he/she is to perform the following duties:

- a) Performing all such duties as are incident to his/her office, and such other duties as required by law or by these By-Laws, or which may be prescribed from time to time by the Executive Board.
- b) Presiding over all the meetings of the Executive Board.
- c) Appointing all committee chairpersons with the approval of the Executive Board.
- d) Casting his/her vote on all matters before the association.

- e) Being an ex-officio member of the Executive Board for one (1) year after the expiration of his/her term of office.
- f) Presiding over at all the meetings of the association and to see that all meetings are conducted in an orderly manner, and that all the officers perform their respective duties.
- g) Signing contracts and any other instruments connected with the business affairs and professional activities of the association, for or on the behalf of the association.
- h) Making an annual report of the association's activities to the general membership meeting.

Section 2. Duties of the Vice-President:

The Vice-President shall act in the place of the President during the latter's absence. He/she shall assist the President in the management of the operations of the association, and shall perform such other duties as may be imposed by law or as may be prescribed from time to time by the Executive Board. The Executive Board shall decide which Vice-President will act in the place of the President during the latter's absence.

Section 3. Duties of the Secretary:

The Secretary shall:

- a) Keep all the records of the association and the original of these By-Laws as amended or otherwise altered to date.
- b) Be the custodian of the records and of the seal of the association.

Section 4. Duties of the Treasurer:

The Treasurer shall receive and safely keep all monies of the association entrusted to his/her care, and shall disburse the same under the direction of the Executive Board. He/she shall render a statement at the annual membership meeting and at such other times as may be requested by the Executive Board. He/she shall keep a complete account of the finances of the association on books which shall be the property of the association, and shall be opened for inspection at any reasonable time by the Executive Board. He/she shall perform such other duties as may be imposed by law or may from time to time be prescribed by the Executive Board.

**ARTICLE 7: AMENDMENTS**

Section 1. These By-Laws, or any part of thereof, may be amended by a two-third (2/3) majority vote cast at the Annual Membership Meeting of the association.

Section 2. The method and/or procedure of an amendment shall be determined by the Executive Board.

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